

ADMISSIONS PROCEDURES

Elementary / Middle School / High School

All applicants must complete the admission process as outlined below.

Step One- Application

- Family completes application.
Once completed, all relevant documentation is submitted to Admissions.

Documents:
 - Application
 - School transcripts and/or reports
 - Confidential evaluation
 - Health form
 - Photos (passport size)
 - Any formal evaluations or reports
- High School applications - relevant assessment will be completed to prepare a personalized learning plan for the students.

Step Two- File Review

Admissions office shares completed file with Principal.

Principal will review files and make recommendation within 24 hours.

Step Three - Offer by ISE

Admissions Office informs family of enrollment decision.

First day of school can be one working day after the parents have accepted the offer of admissions. This will allow teachers a day to prepare the classroom and materials.

For Middle School and High School Students: Families will be sent a course offering guide with acceptance letter. Families will need to inform admissions of class choices at the time of offer acceptance

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Step Four - Shortly after enrollment

Homeroom and support teachers will complete relevant assessment to prepare a personalized learning plan for the student.

Please note: ISE provides accident insurance for students which cover them for claims up to 10,000 Thai Baht for medical Expenses. Full details of the policy may be obtained from the school Business Office.



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